

Subject Report

NFPA 1021 Level II (Fire Officer)

FOTP 600

FOTP1021-201

General Knowledge and Skills II

Learn to describe local government organization; the law making process at the local, provincial, and federal level; the functions of other bureaus, agencies and organizations; and, their roles and responsibilities that relate to the fire service.

Certification: 0.00 **Re Certification:** 0.00

FOTP1021-202

Maximize Member Performance

Learn the knowledge and skills necessary to initiate actions to maximize member performance and/or to correct unacceptable performance using human resource policies and procedures to either improve member and/or unit performance or refer the issue to the next level of supervision.

Certification: 0.00 **Re Certification:** 0.00

FOTP1021-203

Evaluate Job Performance

Learn to accurately evaluate and report the job performance of assigned members using personnel records and evaluation forms according to human resource policies and procedures.

Certification: 0.00 **Re Certification:** 0.00

FOTP1021-209

Procedure for Conducting Fire Inspections

Learn to describe the procedures for conducting fire inspections at assembly, educational, health care, detention and correctional, residential, mercantile, business, industrial, storage, unusual structures and mixed occupancies. Identify all hazards including dangerous goods, complete appropriate forms and initiate appropriate action.

Certification: 0.00 **Re Certification:** 0.00

FOTP1021-213

**Analyze a Member's Accident,
Injury or Health Exposure**

Learn to identify the causes of unsafe acts, health exposures or conditions that result in accidents, injuries, occupational illnesses or deaths. You will learn to interpret accident, injury, occupational illness or death reports so that preventative or rehabilitative action can be taken, and you can make further recommendations to your supervisor.

Certification: 0.00 **Re Certification:** 0.00

FOTP 700

FOTP1021-204

Develop a Policy or Procedure

Learn to prepare recommendations for changing an existing policy or procedure. Recommendations should identify the problem and propose a solution

Certification: 0.00 **Re Certification:** 0.00

FOTP1021-205

Develop a Project or Divisional Budget

Learn to develop a budget, given schedules and

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guidelines concerning its preparation, to determine and justify capital, operating and personnel costs
0.00 **Re Certification:** 0.00

Certification:
FOTP1021-206

Describe the Process of Purchasing

Learn to describe the process of soliciting and awarding bids within established specifications in order to assure competitive bidding.

Certification:
FOTP1021-207

0.00 **Re Certification:** 0.00

Prepare a News Release

Learn the different policies and procedures that govern news releases in the fire department. Learn the format used for a news release.

Certification:
FOTP1021-208

0.00 **Re Certification:** 0.00

Prepare a Concise Report

Learn to prepare a concise report for transmittal to a supervisor using fire department record(s) and a specific request for details such as trends, variances or other related topics.

Certification:
FOTP1021-210

0.00 **Re Certification:** 0.00

Determine Preliminary Cause of Fire to Determine Arson

Learn to determine the point of origin and preliminary cause of a fire and if arson is the cause. You'll work from a fire scene, photographs, diagrams, pertinent data and/or sketches.

Certification:
FOTP 800

0.00 **Re Certification:** 0.00

FOTP1021-211

Operational Plans for Multi-unit Incidents

Learn to produce operational plans for dangerous goods incidents and other emergencies requiring multi-unit operations. Consider the required resources and safety to successfully control the incidents.

Certification:
FOTP1021-212

0.00 **Re Certification:** 0.00

Post Incident Analysis for Multi-unit Incident

Learn to develop and conduct a post-incident analysis following a multi-unit incident. Use post-incident analysis policies, procedures and forms to identify and communicate all the required critical elements and complete and process approved forms.

Certification:

0.00 **Re Certification:** 0.00